

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
MEETING OF August 18, 2016**

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, August 18, 2016, in the Conference Room of the Northport Public Library.

- I. Chairperson Elizabeth McGrail called the meeting to order at 10:15 a.m. Also present were Jacqueline Elsas, Andrea Gladding, Assistant Director Nancy Morcerf and Director James Olney. Margaret Hartough and Georganne White were absent with prior notice.
- II. THE PLEDGE OF ALLEGIANCE was recited by those attending.
- III. ADOPTION OF AGENDA  
Mrs. Elsas moved to adopt the Agenda, seconded by Mrs. Gladding and unanimously carried.
- IV. PERIOD FOR PUBLIC EXPRESSION
- V. FINANCIAL AND TREASURER'S REPORT
  - A. Approval of Warrants  
Mrs. Gladding moved to approve warrant for \$201,094.97, page 4045, seconded by Mrs. Elsas and unanimously carried.  
Mrs. Elsas moved to approve warrant for \$178,913.80, page 4046, seconded by Mrs. Gladding and unanimously carried.  
Mrs. Gladding moved to approve warrant for \$225,147.74, page 4047, seconded by Mrs. Elsas and unanimously carried.
  - B. Payroll Registers  
Mrs. Elsas moved to approve payroll of \$182,867.82, page 2163, seconded by Mrs. Gladding and unanimously carried.  
Mrs. Gladding moved to approve payroll of \$184,599.66, page 2164, seconded by Mrs. Elsas and unanimously carried.
- VI. NEW YORK STATE LIBRARY GRANT 0386-17-6847 ASSURANCES  
Mrs. Elsas moved to approve Assurances for New York State Library Grant 0386-17-6847 Accessible Exterior Sliding Door Upgrade, seconded by Mrs. Gladding and unanimously carried.
- VII. NEW YORK STATE LIBRARY GRANT 0386-17-6893 ASSURANCES  
Mrs. Gladding moved to approve Assurances for New York State Library Grant 0386-17-6893 Energy Efficient HVAC for Circulation Area/Café/Periodical Reading Center, seconded by Mrs. Elsas and unanimously carried.

VIII. PERSONNAL REPORT

Mrs. Elsas moved to approve "C. Resignations" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried.

IX. DATES OF FUTURE MEETINGS

Thursday, September 15, 2016, 10:00 a.m. – Regular Board Meeting

Thursday, October 20, 2016, 10:00 a.m. – Regular Board Meeting

X. ADJOURNMENT

Mrs. Elsas moved to adjourn the Regular Meeting at 10:29 a.m., seconded by Mrs. Gladding and unanimously carried.

Respectfully submitted,



Margaret Hartough

Secretary



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
[www.nenpl.org](http://www.nenpl.org)

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, August 18 2016, 10:00 AM** in the Board Conference Room.

## AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Approval of warrants (Motion required)
- VI. New York State Library Grant 0386-17-6847 Assurances (Motion required)
- VII. New York State Library Grant 0386-17-6893 Assurances (Motion required)
- VIII. Personnel Report (Motion required)
- IX. Date of next library board meetings:  
Thursday, September 15, 2016, 10:00 AM – Regular Board Meeting  
Thursday, October 20, 2016, 10:00 AM – Regular Board Meeting
- X. Adjournment

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
August 18, 2016

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Grace Campbell	Page/\$ 9.20 hr.	Local History	08/12/16
Andrea Rodriguez	PT Library Clerk/Step 10	Community Services	08/23/16
Cassandra Roux	Page/\$ 9.20 hr.	Circulation – EN	09/02/16

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Report approved by Board of Trustees

  
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 Secretary