

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

MEETING AUGUST 15, 2019

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Conference Room on Thursday, August 15, 2019.

I. CALL TO ORDER

Chairperson Georganne White called the meeting to order at 9:33am. Also present were Margaret Hartough, Jacqueline Elsas, Judith Bensimon, Elizabeth McGrail, Assistant Director Nancy Morcerf and Director James Olney.

II. PLEDGE OF ALLEGIANCE was recited by those attending.

III. ADOPTION OF THE AGENDA

Mrs. Hartough moved to approve agenda, seconded by Mrs. Elsas and unanimously carried.

IV. PERIOD FOR PUBLIC EXPRESSION

V. MINUTES OF PREVIOUS MEETING

Mrs. Elsas moved to approve the Reorganization and Regular minutes of July 18, 2019, seconded by Mrs. Bensimon and unanimously carried.

VI. FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of Warrants

Mrs. Bensimon moved to approve warrant for \$208,477.82, page 4175, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$295,707.80, page 4176, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve warrant for \$104,415.91, page 4177, seconded by Mrs. Bensimon and unanimously carried.

B. Payroll Register

Mrs. Bensimon moved to approve payroll of \$209,477.91, page 2248, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve payroll of \$208,661.80, page 2249, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve payroll (Deferred Compensation) of \$14,246.70, page 2250, seconded by Mrs. Bensimon and unanimously carried.

Mrs. Bensimon move to approve payroll (Deferred Compensation Omni) of \$76,543.10, page 2251, seconded by Mrs. Hartough and unanimously carried.

C. Review of Monthly Expenditures

D. Review of Statistical Summary

VII. COMMUNICATIONS No Communications to Report

VIII. PERSONNEL REPORT

Mrs. Hartough moved to approve "A. Salary Increase" in the personnel report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve "C. Resignations" in the personnel report, seconded by Mrs. Bensimon and unanimously carried.

Mrs. Bensimon moved to approve "D. Retirement" in the personnel report, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve "E. Other" in the personnel report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Hartough moved to approve "E. Other" in the personnel report addendum, seconded by Ms. Elsas and unanimously carried.

IX. OTHER BUSINESS

Mr. Olney informed the Board of an upcoming Trustee Workshop to be held in October at SCLS. Construction of the retaining wall at the rear of the building is moving forward slowly.

X. DATES OF FUTURE MEETINGS

Thursday, September 19, 2019	10:00am	Regular Meeting
Thursday, October 17, 2019	10:00am	Regular Meeting

XI. ADJOURNMENT

Mrs. Elsas moved to adjourn meeting at 10:17am, seconded by Mrs. Bensimon and unanimously carried.

Respectfully Submitted,



Judith Bensimon  
Secretary



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
[www.nenpl.org](http://www.nenpl.org)

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, August 15, 2019 at 9:30 AM** in the Board Conference Room.

## A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meetings - (Motion required)
- VI. Financial Secretary & Treasurer's Report
  - A. Approval of warrants (Motion required)
  - B. Acceptance of payroll registers (Motion required)
- VII. Communications
- VIII. Personnel Report (Motion required)
- IX. Other Business
- X. Date of next library board meetings:  
Thursday, September 19, 2019, 10:00 AM – Regular Board Meeting  
Thursday, October 17, 2019, 10:00 AM – Regular Board Meeting
- XI. Adjournment

**LIBRARY BOARD MEETING**  
**August 15, 2019**

**ACCOUNTS PAYABLE**

<b>4175</b> <b>07/24/19</b>	<b>\$ 208,477.82</b>	<b>Two Hundred Eight Thousand, Four Hundred Seventy-Seven Dollars, and Eighty-Two Cents</b>
<b>4176</b> <b>08/07/19</b>	<b>\$ 295,707.80</b>	<b>Two Hundred Ninety-Five Thousand, Seven Hundred Seven Dollars, and Eighty Cents</b>
<b>4177</b> <b>08/15/19</b>	<b>\$ 104,415.91</b>	<b>One Hundred Four Thousand, Four Hundred Fifteen Dollars, and Ninety-One Cents</b>

**PAYROLL REGISTER**

<b>2248</b> <b>07/26/19</b>	<b>\$ 209,477.91</b>	<b>Two Hundred Nine Thousand, Four Hundred Seventy-Seven Dollars, and Ninety-One Cents</b>
<b>2249</b> <b>08/09/19</b>	<b>\$ 208,661.80</b>	<b>Two Hundred Eight Thousand, Six Hundred Sixty-One Dollars, and Eighty Cents</b>
<b>2250</b> <b>08/14/19</b> <b>Deferred Compensation</b>	<b>\$ 14,246.70</b>	<b>Fourteen Thousand, Two Hundred Forty-Six Dollars, and Seventy Cents</b>
<b>2251</b> <b>08/14/19</b> <b>Deferred Compensation (Omni)</b>	<b>\$ 76,543.10</b>	<b>Seventy-Six Thousand, Five Hundred Forty-Three Dollars, and Ten Cents</b>

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
August 15, 2019

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Robert Brindisi	Guard/\$18.70 hr.	Security	07/09/19
Andy Canadas	Guard/\$18.70 hr.	Security	07/09/19
Paul Reilly	Guard/\$18.70 hr.	Security	07/09/19
Stephen Williams	Guard/\$18.70 hr.	Security	07/09/19

**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Charles Cornetta	Senior Guard/\$22.67 hr.	Security	06/31/19
Danielle Cohn	PT Library Clerk/Step 1	Circulation – NPT	08/09/19

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Louise Limbacher	Librarian II/Step 17	Children & Family Svcs	03/20/20

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**Promotion**

Jaclyn DeStefano	Librarian II/Step 5	Children & Family Svcs	09/02/19
------------------	---------------------	------------------------	----------

**Request for Parental Leave**

Elizabeth Englert	Librarian II/Step 12	Children & Family Svcs	10/21/19 – 12/31/19*
-------------------	----------------------	------------------------	----------------------

\*dates are approximate

**Request for Leave of Absence**

Salvatore Rapisardi	Guard/\$24.81 hr.	Security	08/01/19 – 08/31/19
Kaia Beatty	Page/\$12.00 hr.	Children & Family Svcs	08/04/19 – 08/22/19

Report approved by Board of Trustees

  
 Secretary

**PERSONNEL REPORT**  
**ADDENDUM**  
Approval of the Following Personnel Matters  
August 15, 2019

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**Promotion**

Amy Guethlein	PT Library Clerk/\$18.46 hr.	Circulation	09/09/19
---------------	------------------------------	-------------	----------

Report approved by Board of Trustees

  
 \_\_\_\_\_  
 Secretary